Funding Application Form

Hello and welcome to Ocean Health's Funding Application process. We suggest you complete this form we welcome the opportunity to reviewing your project. Once completed, please submit this form with attachments to support your project to support@oceanhealth.org.au. Email this address too if you require any assistance and thank you for your time to enhance the health of our oceans and the marine life within!

Section A

Project summary information

Project title

Project summary

Provide a brief description of the project (word limit 30)

Proposed project start and finish dates

Contact details

Applicant details of Organisation / Business

Provide details of the organisation that will manage the project

Organisation or Business name		Is your organisation incorporated?	☐ Yes	
Postal address				
ABN		GST registered?	☐ Yes	☐ No
Website address		Social Media	☐ Yes	☐ No

Project Manager / Owner details

Provide details of the project manager for the project, this will be the main contact for the project

First name		Last name	
Salutation	☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr ☐ Other:		
Postal address			
Email address			
Telephone		Mobile	
Position title			
Website / Social Media links			

Please indicate best postal address to use for grant correspondence

Organisation postal address ☐ Yes

Project Manager's postal address ☐ Yes

Project team expertise and experience

Team members

Who will be on the project team and what is their role in this project and their area of expertise?

Name	Role in this project / expertise	Phone	Email

Project overview

Project objectives

What do you plan to achieve? Include information about what will be improved, who or what will benefit from the project? (word limit 250)

Benefits to Ocean Health?

Describe the direct benefits to ocean health. What will have improved? (word limit 300)

Background, current situation and strategic links

Provide a brief history of the project, the current situation (including details of what problem or issue the project will address) and the need for the project. Research applications should identify what knowledge gap the project seeks to address and how the project outcomes will be relevant to ocean health. (word limit 500)

Methodology

How do you propose to carry out the project? (word limit 300)

How do you propose to acknowledge the contribution of Ocean Health Foundation to your project?

Deliverables

Provide a brief list of the tangible products, outcomes and benefits of the project and other long term changes that are sought from undertaking the project.

Milestones

Detail how the performance of the project will be measured during the project's life. Add lines if necessary.

Milestone description	How will it be measured / what will have been completed?	Delivery date

Project location / approvals

Detail the location of the project. Include a map if applicable

Project scale	☐ International ☐ National ☐ State	Which ocean or waterway?	
For projects of a local scale please complete the section below			
Project site name / address			
Project nearest town		Project postcode	
Are you aware of any impediments, legal or otherwise, that may hinder, delay or otherwise adversely affect the timely and successful implementation of the proposed project? Please provide details below			

<mark>**For funding under AU$10,000 please jump to section C.**</mark>
<mark>**For funding over AU$10,000 please continue with section B then C.**</mark>

Section B

Over $10,000 funding information

Project management and grant funding experience

Provide details (if any) of other grant funded projects you or your organisation and or team has managed. Add more lines if necessary.

Have you or the organisation managed other grant funded projects previously?				☐ Yes ☐ No
Grant source		Name of project		Completed? ☐ Yes ☐ No
Grant source		Name of project		Completed? ☐ Yes ☐ No
Have you or the organisation managed other similar projects to this funding proposal previously?				☐ Yes ☐ No
Provide details				

Key Stakeholders

Detail all the key stakeholders that will have an impact on the project / or have an interest in the project. Add more lines if necessary.

Name and/or organisation	Interest or context	How will they be involved or informed during the project

Communication and extension plan

How will the project be promoted? How will stakeholders be informed of project progress? How will the outcomes of the project be communicated? (word limit 250)

Financial management

What financial systems will be in place to manage the project costs and funding? Briefly describe how costs and funding will be managed, including any software tools to be used.

Procurement / purchasing plan

What procurement / purchasing rules are in place for purchasing goods and services and costs associated with the project?

Section C

Financials & Submission

Costs / Budget

Detail the costs of all project items associated with carrying out the project, including those that do not require Ocean Health Foundation funding. Please identify all sources of funding, including 'in-kind' contributions. *Note: GST registered organisations should quote GST exclusive costings on all items*

Project item	Source of funds *(identify funding source including OHF and other contributions)*	Itemised costs *(include all sources of funds and in-kind)* Budget
		$
		$
		$
		$
		$
		$
		$
		$
		$
Totals	All funding sources	$
Amount requested from Ocean Health Foundation	**OHF**	**$**

Include further rows or columns for additional financial years as needed

Other supporting information

Please attached all additional documents and imagery within email.

Submitted by			
Name		Date	

Submitting the form with best "fishes"!

→ **Email to support@oceanhealth.org.au**

THANK YOU!